



Bio - Veda Academy > practical construction training of Living Bio Shelter Organisms & Development of Cooperative Kin Domain Eco Villages

## Overview

### Host Requirements

It is imperative that you, the host, carefully read through and can commit to all of the following Host Requirements in order to be considered to host a workshop.

#### Accommodations

### Bio Veda Academy Facilitators' Accommodations

The host must provide comfortable accommodations for the Bio Veda Academy facilitators (2-3 depending on the workshop).

- Ideally on the same site as the dome build
- If lodging not available on-site, accommodation could be arranged within a 5-10 minutes drive
- In this case, the facilitators will need daily transportation which the host is required to arrange
- Access to shower and bathroom amenities
- Examples: Private house/cabin, shared house, RV, glamping, airBnb
- Student Accommodations We fill the workshops with 30-35 students, often traveling from all corners of the globe. It is important that convenient and comfortable accommodations are available to accommodate all of the students. Camping If the host can offer camping for students, great! Camping accommodation requirements include:
  - Plenty of flat space for tents
  - At least one 1 hot shower and 2 bathrooms
  - Parking spaces for campers
  - Bonus : Camping gear for rent
- Extra Bonus: Glamping tents with beds! On-Site Accommodations (ideal!)
- Most hosts have space for students to camp, but it is ideal if you can host students on-site, retreat center style in cabins, bunkrooms, etc. On-site accommodations requirements include:
  - At least 1 hot shower and 3 bathrooms

- Parking spaces
- Bonus : Retreat center/lodge ☐ Off-Site Accommodations (not ideal) ☐ your property doesn't have the capacity to host 30-35 people (including Bio Veda Academy facilitators) on-site, it is possible for students to lodge off-site. Off-site accommodations requirements include:
  - Plenty of affordable accommodations w ithin a 10 minutes drive from the build site
  - Daily shuttle transportation to and from the build site (usually pick up and drop off from one central location) (see more under 'Transportation' section) ☐ Please note: We always have some students who arrange their own off-site accommodations.

## **Meals**

One of the joys of the workshop is sharing good meals together! We recommend that the host hires a kitchen crew to take on the task of making 3 meals a day for 10 days for 30-35 people. That's a lot of food! If the host delegates this large task, they are freed up to attend the workshop.

### **Requirements for meals:**

- Welcome and Farewell meals
  - Welcome dinner
  - Farewell lunch or dinner
- Three hearty meals a day
  - Healthy
  - Mainly vegetarian
  - Occasional fish dish
  - Plenty of fruit
- Daily refreshments
  - Tea, coffee, snacks (people need their coffee!)
  - Snacks available throughout the day
  - Plenty of good drinking water for 30-35 people (v ery important! )
- Dining area
  - Enough room for 30-40 people to all sit together
  - Plenty of shaded coverage from weather (especially harsh sun ☐ and rain)
  - Buffet style serving close to dining area ☐ Tips for the host:
- Hire a kitchen crew!
- Use our favorite 3-basin dishwashing system - soap, rinse, rinse
  - Everyone cleans their own dish every time!

## **Transportation**

### **Airport**

Please provide our workshop coordinator, [alosh@bioveda.co](mailto:alosh@bioveda.co), with all information about the closest airport(s) to your property location, shuttle services, bus services, etc.

It is great if the host can provide transportation for the students to and from the airport, but this is not a requirement.

Provide transportation for the Bio Veda Academy team to and from the airport.

### **Errands**

The host must provide a vehicle and someone to run errands if we need materials, tools, food, etc., - before and during the workshop.

### **Shuttle**

This applies to students booked for off-site accommodations.

The host needs to provide daily shuttle service to and from the dome build site. We recommend that you choose one central location where students will meet to grab the shuttle. We recommend renting vans and/or buses.

### **Insurance**

We recommend that you get insurance for the workshop event because you will be hosting 30-35 people on your property.

\*Bio Veda Academy requires students to sign a Liability Waiver before the workshop begins. This does not insure the host.

Dome foundation It is the host's responsibility to have the home foundation built one week prior to the start date of the workshop.

We provide the host with detailed instructions on how to make a foundation. To scale drawing and video will be provided. We can provide guidance but it is your responsibility to understand your ground and climate conditions. You may want to consult with a local builder who is familiar with building foundations. The depth, material and amount of structural reinforcement is up to you.

### **Build site preparation & requirements**

Properly preparing the build site for hosting 30-35 is very important to ensure a smooth, enjoyable experience for everyone, including the host.

The following are requirements for build site preparation:

- At least a 20' x 20' hard, level surface to make and build AirCrete blocks
  - The blocks must be made on a hard level surface so they don't break while in their delicate state.
  - Examples: driveway, barn floor, basketball court
- Two to three 8' x 4' workbenches
- 8,000 watt electricity source for mixing AirCrete, concrete mixer and operating tools
- Pressurized water source
- Weather protection for the work site (ex: pop-up tent, barn)
- ALL TOOLS AND MATERIALS MUST BE GATHERED ONSITE AT LEAST TWO WEEKS BEFORE START OF WORKSHOP
  - This is critical. Our instructors will arrive two days early to prepare the workshop site specifically for their teaching needs. If the host does not fulfill their responsibility of having all tools and materials gathered well in advance, it causes our instructors to spend time running around for materials when they need to be preparing on-site for the workshop.
  - Important note : If the host does not fulfill this responsibility, there will be financial consequence as a deduction from the refundable deposit amount.
- Any necessary local building permits and insurance
- First Aid Kit

### Extracurricular Excursions

We work hard during the workshop, and we play and relax too!

We've found that students really enjoy the opportunity to go on excursions together as a group.

We work with the host to arrange a couple of Extracurricular Excursions with the group. The host knows their area best, so we look forward to your local suggestions. Zoya Yankovskaya, our workshop coordinator, arranges all details of the excursions (including transportation) with the host. The host is required to help arrange all transportation for the students.

Some great examples are:

- Visiting the local farmers market
- Hot springs
- Beaches
- Hiking
- Visiting a local farm/sustainability project/retreat center

Host Application We first get to know you, the host, through a Host Application that you fill out on our website at [www.bioveda.co](http://www.bioveda.co)

Hosting a workshop is a wonderful way to have your first dome built and foster community, and it requires a lot of careful preparation . Reading through our Host Requirements in this manual and online [www.bioveda.co](http://www.bioveda.co) , will give you a better idea of your ability/resources to host a workshop for 30-35 people.

The Host Application gives us the initial scoop on you, your project, and your experience hosting groups, which determines if we move onto the next step with you - an onboarding call.

### **Onboarding Call**

Once you've submitted your Host Application, we review the application and decide if we can host the workshop with you depending on your property, resources, and experience hosting groups.

If we decide it's a go to the next step, then we will reach out to you for an Onboarding Call.

The purpose of the Onboarding Call is to introduce ourselves, discuss host requirements, and have a Q&A. We want to meet you!

### **Contract Agreement**

Once we've had the Onboarding Call together, we will meet as a team and discuss if the workshop is a YES, and the host will decide if they still want to host the workshop. If we both get to YES, then we will send you a Contract Agreement to be signed.

The agreement includes the workshop dates that we agreed on with the host.

Once the Contract Agreement is signed, the dates need to be locked in with a \$3,000 Refundable Host Deposit.

Required Host Deposit In order to fully lock the dates,we require \$ 3,000 Refundable Host Deposit.

The full \$3,000 deposit is refunded to the host at the completion of the workshop only if they fulfil all roles and responsibilities agreed upon in the Contract Agreement.

The full deposit is refunded immediately if Bio Veda Academy cancels the workshop, and non-refundable if the host cancels or fails to fulfill their responsibilities listed in the signed Contract Agreement.

Host	Bio Veda Academy
\$3,000 refundable deposit to lock in dates	Refunds the host the \$3,000 if they fulfilled their roles and responsibilities listed in the Contract Agreement
All tools and materials for the dome build	Provides all specialized Bio Veda Academy tools for the workshop (Little Dragons, Bender, and mixers). The host has first chance to purchase these items after the workshop.
Host receives all student payments for accommodations and food or.. -->	Bio Veda Academy charges the host a 15% fee for all payments for accommodations and food hosted on the Bio Veda Academy website. Bio Veda Academy pays the host 50% of the money collected 1 week prior to the workshop start date and the other 50% within one week after the workshop ends.

### **Marketing and Promotion**

The key to having a workshop is having the students! Specifically 30-35 students. Bio Veda Academy is committed to promote and market the workshop through their 19,000+ member mailing list, social media channels, and other marketing outlets.

As a host, we encourage you to promote locally, on your website and through your social media channels. If you wish to create a printed flyer for local promotion (encouraged!), we can help you create a flyer and we will provide you with an invite video as well as a photoshop graphic for your social media promotions

We do not guarantee getting the students to your workshop. It is a hosts' responsibility to promote the workshop to get the students there. Bio Veda Academy will only come if a minimum 10000 USD is collected for a 2 week workshop and 12500 for a 3 week workshop. We have a reduced rate for 3<sup>rd</sup> world countries at 500 - 600 USD per student for tuition fee for a 2 week workshop. 1<sup>st</sup> world countries 1000 – 1200 USD for a 2 week workshop.

### **Post-Workshop**

During the workshop we do not have time to complete the dome with electric, plumbing, and the final plaster coat. This is all the host's responsibility and we will provide guidance where needed or connection to Bio Veda Academy trained builders who can help you finish the dome.

Right after the workshop is over, the Bio Veda Academy team and workshop host will go through a required evaluation session to see how we all did, what we learned, etc. All financial transactions will be finalized at this time.

Wrapping up intensive preparations and 14 days of the workshop is good reason for celebration.

At the end, we see the basic dome structure finished from all of our collective hard work - and it's magic!

Thank you from our hearts to yours , The Team at Bio Veda Academy

